

Caniff Liberty Academy  
Board of Directors  
Rescheduled Regular Board Meeting  
Minutes

Date: September 26th, 2018  
Time: 6:00 pm  
Location: Caniff Liberty Academy  
2650 Caniff St.  
Hamtramck, MI 48212

Call to Order

The meeting was called to order at 6:47 p.m. by Vice President Barlaskar.

Roll call

A roll call was taken. The following board members were in attendance:

Present – Mr. Mohammad Barlaskar, Vice-President

Present – Mr. Ali Al-Zaqzuq, Treasurer

Present – Mr. Imad Hamad, Secretary

The following board members were absent from the meeting:

Excused - Mr. Omar Abu-Shanab, President

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmad Saber, EMAN

Mr. Ehab Hassan, EMAN

Dr. Lorilyn Coggins – EMAN

Dr. Mark Gable – Caniff Liberty Academy

Ms. Shawna Boomgaard – Oakland University Charter Schools Office

Ms. Latacha King – Oakland University Charter Schools Office

Approval of Agenda

It was moved by Mr. Hamad and seconded by Mr. Barlaskar to approve the agenda. The vote was unanimous (3/0) in favor of the motion. Motion passed - Agenda approved.

Approval of Board Meeting Minutes

It was moved by Mr. Barlaskar and seconded by Mr. Hamad to approve the minutes of the Annual Organizational Meeting held on July 18, 2018 as written. The vote was unanimous (3/0) in favor of the motion. Motion passed - Minutes approved.

### Correspondence

Communication from Oakland University regarding staffing changes was reviewed.

Also received and reviewed were the September and October resource calendars from Oakland University.

The review of correspondence was conducted before the Roll Call as no board action was required.

### Public Comment Relating to Agenda Items

No public comment was received.

### Management Report

Dr. Gable presented the Management Report reporting on enrollment, student achievement and assessment, staffing and facility upgrades.

The management company report was presented prior to Roll Call as no board action was required.

### Authorizer Comments

Ms. Boomgaard introduced Ms. Latacha King as a new Oakland University Charter Schools Office representative. She then reviewed the Reauthorization Timeline and related processes for reauthorization which is occurring during this school year.

### New Business

The Financial Reports and Disbursements for July and August 2018 were presented to the Board by Dr. Coggins. Dr. Coggins highlighted cash on hand, monthly and year-to-date revenues and expenditures, as well as the amount of checks written during the month. It was moved by Mr. Barlaskar and seconded by Mr. Al-Zaqzuq to approve the July and August 2018 Financial Reports and Disbursements. The vote was unanimous (3/0) in favor of the motion. Motion passed – July and August 2018 Financial Reports and Disbursements approved.

Dr. Coggins presented the Annual Non-Profit Corporation Update form. No action was needed.

It was moved by Mr. Al-Zaqzuq and seconded by Mr. Hamad to ratify certain changes to the annual resolutions to identify the Electronic Funds Transfer Officer, the Media Source and Contact, the FERPA contact, the Foster Care Liaison and the Playground Safety Contact. The vote was unanimous (3/0) in favor of the motion. Motion passed – Amended Annual Resolutions ratified.

It was moved by Mr. Hamad and seconded by Mr. Barlaskar to approve the two-year legal retainer proposal provided by G. Meihn. The vote was unanimous (3/0) in favor of the motion. Motion passed – Legal Retainer approved.

It was moved by Mr. Al-Zaquz and seconded by Mr. Hamad to approve the 2018-19 Student Handbook with changes to the uniform policy and the addition of restorative practice language. The vote was unanimous (3/0) in favor of the motion. Motion passed – 2018-2019 Student Handbook approved.

**Unfinished Business:**

There was no unfinished business.

Extended Public Comments

There were no extended public comments.

Other Business

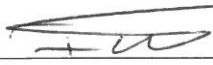
Articles in the Detroit News regarding the current teacher shortage across the state and charter school performance were reviewed.

Adjournment

It was moved by Mr. Barlaskar and seconded by Mr. Hamad that the meeting be adjourned at 7:25 p.m. The vote was unanimous in favor of the motion. Motion passed - Meeting adjourned at 7:25 p.m.

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I certify that these minutes were approved [] as read [ ] as corrected by the Academy Board at a duly noticed open meeting held on October 17, 2018 at which a quorum was present.

By:   
Its: Secretary